



International Artistic Notation Triennial

NOTO 2021

1. General Provisions – Rules of Procedure

1. The Rules of Procedure define the terms and conditions of participation in the International Artistic Notation Triennial NOTO 2021, hereinafter referred to as the Competition or the NOTO **Competition**.
2. The Competition's Organisers are Institute of Art and Design of the Pedagogical University in Kraków, Kwadrat Scientific Society with its seat in Kraków, ul. Podchorążych 2 and the NOTO ART Foundation for Contemporary Art with its seat in Sędziszów, ul. Partyzantów 28, hereinafter referred to as the **Organisers**.
3. The Competition aims to broaden reflection on the significance of classical notation in contemporary artistic creation and select participants of the **Competition Exhibition** and Prize winners from among them
4. The theme of the Competition is the classical artist's notebook as a creative tool in the work of young artists. The Competition's motto is the phrase „**FUGAS CHRUSTAS**”, and it refers to the relationship between nature and culture.
5. The Competition is addressed to students of art schools and art faculties of higher education institutions in Poland and abroad, graduates of art schools (two years after completing I or II degree studies), hereinafter referred to as **Participants**.
6. Decisions on qualifying works for the Competition Exhibition and awarding prizes and distinctions are made by the **International Competition Jury** appointed by the Organisers from among artists, art school teachers, and cultural animators from Poland and abroad.
7. The decisions of the Competition Jury are final and not subject to appeal
8. The Organiser reserves the right to change the date of the Competition, to interrupt or suspend it for important reasons.

2. Characteristics of the Competition and Terms and Conditions of Participation

1. The NOTO **Competition** is open, free-of-charge, and voluntary.
2. Participation in the Competition is conditional on adherence to the **Competition Rules**.
3. An Entrant may submit a minimum of one and a maximum of two entries, hereinafter referred to as the **Notebook** in the form of a notebook, notepad, or stapled sheets of paper easy to browse (the longer side of the Notebook cannot exceed 30 cm), together with a completed and signed **Entry Form No. 1** and **Entry Form No. 2**
4. The Participant's signed Competition Entry Card is equivalent to:
 - entrusting the submitted Notebook(s) to the Organiser until January 2023,
 - to grant the Competition Organiser a gratuitous licence (together with the right to grant further licences) without territorial limits and for an unlimited period of time, to use the photographic reproductions of Notebooks for the purposes connected with the organisation of the NOTO Competition, its promotion and realisation of Competition and other exhibitions – in the following fields of exploitation: recording and multiplication: production by any technique of an unlimited number of copies, including printing, reprography, audiovisual, magnetic recording, digital technique, and within the scope of dissemination covering: public exhibition, display, reproduction also broadcasting and rebroadcasting, including on the Internet, introduction into computer memory, transmission via a multimedia network, including the Internet, and other public dissemination in such a way so that everyone can have access to them in a place and at a time chosen by them.
 - permission to use the Competition Participant's personal data in accordance with the provisions of the Polish Data Protection Act of 29 August 1997. Personal data of the Competition Participants will be stored and processed in the Organiser's office only in connection with the execution of the provisions of these Rules of Procedure and to send the Participants advertising materials, information about future editions of the Competition and surveys conducted by the Competition Organiser. Each Participant has the right to access their data and correct them.
 - granting or not granting consent for the gratuitous transfer of their Notepad to the collection housed in the Arteteka of the Regional Public Library under the name NOTO – Notebook Library in Krakow on the basis of the transfer of ownership or deposit.
5. Notebooks from the year 2019–2021 will be eligible for the Competition.
6. All forms of Notebook creation on paper are allowed, such as drawing, painting, collage, photography, manuscript, print, photocopy prints, digital printing, paste-ups, cutting, folding paper, etc.
7. Notebooks from the National Student NOTO–Artist's Notebook Competition from the years 2012, 2014, 2016, and 2018 are not eligible for the Competition.
8. The notebooks submitted to the Competition will be evaluated by the Jury in two stages:
 - **Stage I of the Competition** – the Jury will select online the Notebooks from all the correctly submitted entries on

the basis of photographic reproductions saved digitally.

- **Stage II of the Competition** – The Jury will award prizes and distinctions on the basis of the submitted originals.
9. At any stage of the Competition, the Jury has the right to reject any Notebook that does not meet the conditions given in the Rules of Procedure.
 10. The Organiser reserves the right to refuse to accept Notebooks submitted to the Competition, particularly if they could be considered violating the applicable Polish laws or good manners.

3. Procedure for Submitting Notebooks for the Competition – Stage I of the Competition

1. TStage I of the Competition starts from the date of the announcement of the Competition. Applications should be sent to the following email address: konkursnoto@up.krakow.pl by 14 October 2021. The following must be submitted: **1 digital photograph of each submitted Notebook as an object (photograph of a closed notebook-object), 6 digital photographic reproductions of foldouts from each submitted Notebook, Entry Form No. 1 and Entry Form No. 2.**
2. FPhotographic reproductions faithful to the originals of the Notebooks should be saved digitally in the form of JPG files longer side 1200 pixels, 150 dpi, RGB colour space, single file size up to 1 MB.
3. Submitted files must be named with a string of digits, hereinafter referred to as the ID, which the Participant himself assigns according to the following formula:
 - object (six-digit ID) – 0 (object),
 - foldouts (six-digit ID) – from 1 to 6 (photograph of a foldout).
4. IExample of ID assignment:

684639-0.jpg,	– object
684639-1.jpg.	– foldout photo no. 1
684639-2.jpg.	– foldout photo no. 2
684639-3.jpg,	– foldout photo no. 3
684639-4.jpg	– foldout photo no. 4
684639-5.jpg,	– foldout photo no. 5
684639-6.jpg,	– foldout photo no. 6
5. No two notebooks submitted by a Participant can be assigned the same ID.

6. Along with the coded works, the following should be sent to the email address: konkursnoto@up.krakow.pl.: the completed **Entry Form No. 1 and Entry Form No. 2**. Submitting the completed Entry forms in electronic version is equivalent to accepting the Terms and Conditions set out in the Competition Rules of Procedure..
7. Entry Form No. 1 should be completed in Polish or English. Entry Form No. 2 should be completed in English only.
8. Providing false data in the Entry Form by a Participant may result in exclusion from the NOTO Competition

4. Procedure for Submitting Notebooks for the Competition – Stage II of the Competition

1. Information on qualifying the Notebooks for Stage II of the Competition will be announced on 10 October 2021. The Organiser will post the IDs of the Notebooks selected by the Jury on the Competition website. Participants will also be informed of the Jury's decisions via email. Stage II of the Competition begins on the date of announcement of the IDs of the selected Notebooks on the Competition's website. From this moment on, each Participant, author of the Notebooks selected by the Jury of the Competition, will send or deliver personally the original works together with a complete set of documents to the Organiser's address:

**Uniwersytet Pedagogiczny,
Instytut Sztuki i Designu,
ul. Podbrzezie 3,
31-054 Kraków
Annotated 'NOTO COMPETITION'**

2. The original Notebooks must be delivered to the Organiser's address no later than **21 October – 15 November 2021 (by 23.59 Central European Time, CET)**.
 - **In person** – the date of delivery of the Notebooks to the Organiser's registered seat shall be decisive,
 - **By mail** – the date of delivery of the Notebooks to the Organiser's registered seat shall be decisive,
 - **By courier service** – the date of delivery of the Notebooks to the Organiser's registered seat shall be decisive.
3. Parcels with Notebooks should bear the exact current address of the Participant and be properly protected in packaging, allowing their use for return postage.

4. The Organisers are not responsible for any loss or damage that may occur during the sending and returning of the Notebooks.
5. The authors shall bear the costs of delivering the Notebooks to the Organiser's seat and their possible insurance during transport.
6. The weight of the notebook submitted must not exceed 2 kg.
7. Entry to the Competition exhibition should include a completed and signed:
 - **Entry Form No. 1,**
 - **Entry Form No. 2,**
 - **Photos of 6 foldouts together with a photo of the Notebook (object) in an electronic record on a CD, DVD or Memory Stick in JPG or TIFF format, 300 dpi, CMYK (files cannot be encrypted with passwords).**

5. Competition Exhibition

1. The Competition Exhibition will be presented at the National Museum in Krakow in the Józef Czapski Pavilion from 19 November 2021.
2. During the exhibition opening ceremony on 19 November 2021, the presentation of Competition results and prizes and distinctions will take place
3. The works participating in the exhibition and the works not qualified for the Competition Exhibition in Stage II must be collected by 31 January 2023 at the latest. They can be collected personally (or upon presenting the authorisation – the template is available at www.noto.up.krakow.pl), or they will be sent back at the Organizer's expense to the address given in the Entry Form No. 1.
4. The Organiser shall not bear the costs of transport and accommodation of the participants invited to the vernissage.

6. NOTO Competition Calendar

1. Deadline for submission of notebooks Stage I online until 14 October 2021
2. Jury session (online) 18 – 20 October 2021
3. Announcement of results of Stage I of the Competition 21 October 2021
4. Submission of notebooks 21 October – 15 November 2021
5. Jury session and rewarding the winners 18 November 2021
6. Announcement of results of Stage II 19 November 2021
7. Exhibition and award ceremony 30 November 2021